

## Working Papers

- ❖ Per the March 20, 2020 update from NYSED you can get working papers at school, or where you are employed
- ❖ Parents/guardians complete part A of the application form. Guidelines state to email, scan or take pictures and send to the appropriate person. Please send to [viehl@fontbonne.org](mailto:viehl@fontbonne.org)
- ❖ This is the link to download the form:  
<http://www.p12.nysed.gov/sss/documents/AT17-FillableMarch22.pdf>
- ❖ An updated physical is mandatory to receive working papers. The physical must have been completed within the last 12 months. The physical could be an annual physical, a sports physical or any other acceptable exam can be used for employment purposes.
- ❖ Evidence of Age: The following may be used as evidence of age: birth certificate, passport, permit driver's license, school record, and state issued photos.
- ❖ PLEASE BRING COMPLETED FORM TO NURSE'S OFFICE TO OBTAIN YOUR CERTIFICATE.